



# Dnaagdawenmag Binnoojiiyag

## Child & Family Services

517 Hiawatha Line  
Hiawatha First Nation, ON  
K9J 0E6

### **Employment Opportunity**

#### **Native Youth Justice Service Coordinator – Full Time**

#### **Alderville Office Location**

#### **Purpose of the Position:**

The Native youth and Justice Service Coordinator will coordinate culturally based supports, advocacy, resource and referral services together with linkages to other mainstream services to assist First Nation/Aboriginal youth between the ages of 12-17 at the time of offence, who have been found guilty and are on probation, conditional supervision, community supervision or in custody/detention and preparing for discharge.

#### **Program Delivery Duties and Responsibilities:**

- Coordinate culturally based support, advocacy, resource and referral services
- Participate in case management planning as a resource to the probation officer and/or Clinical Supervisor
- Provide monthly progress reports to the case manager
- Provide opportunities and supports to attend ceremonies and cultural activities that would promote wholistic healing and wellness
- Create and maintain solid linkages to First Nation and mainstream agencies that offer services and supports for clients
- Establish and maintain a data base of First Nation and mainstream services and supports for clients that will address physical, mental, emotional and spiritual issues
- Establish and maintain a direct link to detention centers, group homes, probation offices, judicial services, Youth Justice Committees, Aboriginal Alternative or community justice programs and other legal entities where First nation/Aboriginal youth in conflict with the law may be identified/involved
- Develop and maintain a written work plan, with detailed goals and objectives to successfully assist clients with rehabilitation, reintegration needs
- Create and maintain case files on clients at intake, progress and completion
- Complete and update monthly written and statistical reporting as per funding requirements
- Attend and participate in case conferencing with colleagues and managers as required
- Supervise and provide guidance to the Youth Justice Administrative Assistant

#### **Preferred Requirements:**

- Child and Youth Worker diploma from an accredited University/College
- At least two years practical experience and/or four years' experience with appropriate training
- Strong belief and understanding in Aboriginal culture and wholistic well-being
- Assessment skills and sound judgement

- Proven success in preparation and implementation of effective work plans and budget management
- Experience maintaining an up-to-date and confidential client record keeping system
- 1-2 years of supervisory experience
- Valid driver's License, access to a reliable vehicle and 2 million dollars' liability insurance
- Clear and acceptable CPIC with VPSS

**Work/Knowledge Requirements:**

- A solid understanding of and sensitivity to the experiences of First Nations and Indigenous peoples in Canada, and the impact of the legacy of Residential Schools and the "Sixties Scoop" upon them is essential
- Strong interpersonal skills and a demonstrated ability to form effective working relationships
- Excellent written and verbal communication skills to share information in a clear, concise and accurate manner
- Highly developed problem solving, conflict resolution, and mediation skills and the ability to maintain an impartial, balanced perspective
- Good organizational skills
- Strong time management skills and ability to work effectively under pressure
- Be an exemplary team player and team leader - competent, reliable, responsible, decision, fair and firm

**Starting Salary:** \$48,500.00 - \$55,965.00 - depending on qualifications and experience.

**Closing Date:**

Open until filled.

Incomplete applications will not be considered.

Only those selected will be contacted for an interview.

**Please send:**

- Application for Employment (available at [www.binnoojiiyag.ca](http://www.binnoojiiyag.ca) )
- Cover letter and Resume (include 3 work related references)

Human Resources Team  
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**Notes:**

1. Persons of First Nations, Inuit and Métis ancestry and members of Dnaagdawenmag Binnoojiiyag Child and Family Services First Nations are encouraged to apply.
2. For a full job description and any questions please email: [careers@binnoojiiyag.ca](mailto:careers@binnoojiiyag.ca)